

Pistor Middle School Constitution and By Laws

Mission Statement:

Pistor's mission is to provide a safe learning environment in which students learn and grow in the area of academic achievement, social responsibility and emotional maturity. Parents, staff and community work together to develop and promote individuals who are confident, competent and caring.

Vision Statement:

Tucson Unified School District is a professional learning community that ensures every student learns, exceeds all expected performance standards, graduates, and is able to compete and succeed in a global society.

Student Achievement

- *Shared Decision Making and Parent Involvement
- *Professional Development for Faculty and Staff
- *Teacher Recruitment and Retention
- *Resource Development

1. PREAMBLE

Our "Pistor Community" refers to all Pistor Middle School students, parents, staff, and those community members and businesses within the Pistor attendance area. Our school site Leadership Team shall be called the Pistor Middle School Site Council which can also be known as School Council. The Site Council is one and the same with the Principal and serves as the decision-making authority for our school.

2. PURPOSE

- 2.1 To promote decisions and improvements consistent with our mission.
- 2.2 To fulfill the duties prescribed in ARS, Title 15-351, the rules of the State Board of Education, and TUSD Board Policies.
- 2.3 To promote mutual planning amongst parents, teachers, staff, students, and others in the Pistor Community; and to assist in the development of the School Accountability Plan, including the 301 Goals, and the Professional Development Plan.
- 2.4 To ensure that the Site Council policies and their implementation are in accordance with Federal Laws, State Statutes, and TUSD Board Policies.
- 2.5 To serve as described in the Standards for Site Councils.
- 2.6 To provide a mechanism for representing and addressing the concerns for all members of the Pistor School Community.

suggestion decided upon by their membership and strive to focus on student achievement and safety and not personal agendas.

- 5.2 Regular attendance or notification of absence is required. Non-attendance for three (3) consecutive meetings may imply an inability to serve.
- 5.3 Members may vote by proxy. The proxy shall be limited to delivering the vote and prohibited from deliberation.
- 5.4 The Facilitator will preside over council meetings. In the event that the Facilitator cannot be present, he/she will appoint an alternate.
- 5.5 Any member may resign at any time by giving written notice to the Site Council Facilitator. Unless otherwise specified in such written notice, the resignation shall take effect upon receipt of the notice. The acceptance of the resignation notice shall not be necessary to make it effective.
- 5.6 Members unable to fulfill their responsibility may be asked to resign by a two-thirds (2/3) vote of their constituency.

6. OPERATION

6.1 Conduct

- 6.1.a Meetings shall be conducted in accordance with Arizona Open Meeting Law and all other applicable laws.
- 6.1.b Meetings will be governed by procedures decided on by the Site Council and may not be suspended except by a two-thirds (2/3) vote of those present.
- 6.1.c A quorum of at least half (1/2) of the Site Council members must be present to conduct business. The Site Council shall then proceed with the agenda items. In the event that not all items are addressed in the time allotted an item may be postponed. No items shall be postponed for more than three (3) meetings.
- 6.1.d The Site Council shall strive for consensus decision. However, in the event that a consensus cannot be reached, a vote will be taken with all members using the method of a show of hands. Passage on an issue decided by a vote shall require a simple majority.

6.2 Consensus

- 6.2.a Definition of Consensus
Consensus occurs when a group reaches a conclusion, which has blended the best ideas into a decision that everyone in the group can support.
- 6.2.b Operation of Consensus
 - A. If consensus is met, the issue passes.

posted in the teachers' lounge and on the community bulletin board.

6.6 Relationship of Site Administrator and Site Council

- 6.6.a The School Administrator will attend and participate in Site Council meetings.
- 6.6.b The School Administration will implement policies approved by the School Board Council in accordance to and with all appropriate State Statutes and Policies.
- 6.6.c The Site Council and School Administration will collaborate to develop Site Council meeting agendas.
- 6.6.d The Site Council and School Administration will collaborate to communicate actions of the Site Council to constituency groups.
- 6.6.e The Site Council and School Administration review the school's budget and curriculum policies, determines how those policies have improved student performance, and delivers an annual written report to the Joint Committee.
- 6.6.f The School Administration informs the Site Council of budgetary expenditures through an updated financial report.
- 6.6.g The School Administration informs the Site Council of vacancies in the faculty/staff.
- 6.6.h The Site Council's hiring procedures and personnel job descriptions are employed when filled vacancies in faculty/staff positions.

6.7 Official Record of School Policy

- 6.7.a The school maintains an updated written policy document, which includes the test of school policies and the date of Site Council approval.
- 6.7.b The school maintains an updated School Accountability Plan with the dates of Site Council approval.
- 6.7.c The Site Council may create and distribute supplemental surveys to gather additional information for the School Accountability Plan.

6.8 Subcommittees

- 6.8.a The Site Council, by resolution adopted by the majority of the entire Council, may from time to time, designate from among its members various standing

6.9.c The ratification of this constitution and any other amendments shall be effective upon a two-thirds (2/3) votes cast of the Pistor School Community.

THE Pistor MS SCHOOL STAFF AND PARENTS
RATIFIED THIS CONSTITUTION/BY LAWS ON September 13, 2023
(Month, Day, Year)

6.9.d Appeal Process

PROCEDURE FOR APPEAL BY THE Pistor MS Site Council
COMMUNITY.

A council decision may be appealed according to the established procedures.

THE PROCEDURES FOR APPEALING A COUNCIL DECISION INCLUDE:

- a. All appeals must be submitted in writing.
- b. Appeals must have 75% approval of the constituency.
- c. The council will act on the appeal in a timely manner.
- d. Successful appeal will require 75% of the council.